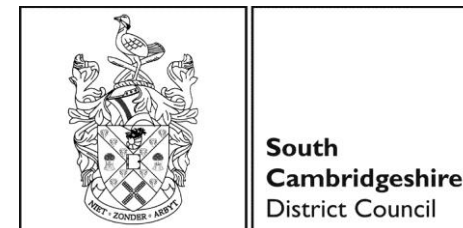


## NOTICE OF KEY DECISIONS

### To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 9 November 2017



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [Victoria.Wallace@scambs.gov.uk](mailto:Victoria.Wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Peter Topping  
Councillor Nick Wright  
Councillor Francis Burkitt  
Councillor Simon Edwards  
Councillor Sue Ellington  
Councillor Lynda Harford  
Councillor Mark Howell  
Councillor Robert Turner  
Councillor Tim Wotherspoon

Leader of the Council  
Deputy Leader and Business and Customer Services  
Greater Cambridge Partnership  
Finance and Staffing  
Health and Wellbeing  
Housing  
Environmental Services  
Planning  
Strategic Planning and Infrastructure

**Key and non-key decisions expected to be made from 9 November 2017**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Community Energy Fund  Non-Key	Cabinet	16 November 2017		Finance and Staffing Portfolio Holder  Kevin Ledger, Policy and Performance Officer	Report (publication expected 08 November 2017)
Quarterly Position Statement on Finance, Performance and Risk  Non-Key	Scrutiny and Overview Committee  Cabinet  Scrutiny and Overview Committee  Cabinet	09 November 2017  16 November 2017  06 February 2018  08 February 2018		Finance and Staffing Portfolio Holder  Suzy Brandes, Principal Accountant (General Fund & Projects),  Richard May, Policy and Performance Manager	Report (publication expected 08 November 2017)  Report (publication expected 31 January 2018)  Report (publication expected 29 January 2018)
Withdrawal of CIL charging schedule  Non-Key	Cabinet	16 November 2017		Planning Portfolio Holder  James Fisher, S106 Officer	Report (publication expected 08 November 2017)

**Key and non-key decisions expected to be made from 9 November 2017**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Corporate Plan Priorities</p> <p>Non-Key</p>	<p>Cabinet</p> <p>Scrutiny and Overview Committee</p> <p>Cabinet</p> <p>Council</p>	<p>16 November 2017</p> <p>06 February 2018</p> <p>08 February 2018</p> <p>22 February 2018</p>		<p>Business and Customer Services Portfolio Holder</p> <p>Richard May, Policy and Performance Manager</p>	<p>Report (publication expected 08 November 2017)</p> <p>Report (publication expected 31 January 2018)</p> <p>Report (publication expected 14 February 2018)</p> <p>Report (publication expected 14 February 2018)</p>
<p>Review of the Medium Term Financial Strategy</p> <p>Non-Key</p>	<p>Cabinet</p>	<p>16 November 2017</p>		<p>Housing Portfolio Holder, Finance and Staffing Portfolio Holder</p> <p>Caroline Ryba, Head of Finance</p>	<p>Report (publication expected 08 November 2017)</p>
<p>Cambourne High Street</p> <p>Non-Key</p>	<p>Cabinet</p>	<p>16 November 2017</p>	<p>By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972</p>	<p>David Ousby, Housing Development Officer (Growth)</p>	<p>Confidential report (publication expected 08 November 2017)</p>

**Key and non-key decisions expected to be made from 9 November 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Rural Settlements List 2017-18  Non-Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 13 November 2017)
Revenues and Benefits Performance Report  Non-Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 13 November 2017)
Approval of change to investment strategy  Non-Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder  Caroline Ryba, Head of Finance	Report (publication expected 13 November 2017)
Write Offs  Key	Finance and Staffing Portfolio Holder	21 November 2017		Finance and Staffing Portfolio Holder  Katie Brown, Revenues Manager	Report (publication expected 13 November 2017)
Treasury Management Annual Report  Non-Key	Audit and Corporate Governance Committee	24 November 2017		Finance and Staffing Portfolio Holder  Caroline Ryba, Head of	Report (publication expected 16 November 2017)

**Key and non-key decisions expected to be made from 9 November 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
				Finance	
Annual Monitoring Report  Non-Key	Planning Portfolio Holder	11 December 2017		Planning Portfolio Holder  Jennifer Nuttycombe, Senior Planning Policy Officer	Report (publication expected 01 December 2017)
Brownfield Land  Non-Key	Planning Portfolio Holder	11 December 2017		Planning Portfolio Holder  Claire Spencer, Senior Planning Officer (Transport Policy)	Report (publication expected 01 December 2017)
Neighbourhood Planning - results of consultation on neighbourhood plan guidance with parish councils  Non-Key	Planning Portfolio Holder	11 December 2017		Planning Portfolio Holder  Alison Talkington, Senior Planning Policy Officer	Report (publication expected 01 December 2017)
Waterbeach New Town SPD	Planning Portfolio Holder	11 December 2017		Planning Portfolio Holder	Report (publication expected 01 December 2017)

**Key and non-key decisions expected to be made from 9 November 2017**

<b>Decision to be made</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Non-Key				Katie Parry, Principal Planning Officer	
Foxton Conservation Area proposed extension and management plan for consultation  Non-Key	Planning Portfolio Holder	11 December 2017		Planning Portfolio Holder  Rachel Cleminson, Conservation and Consultancy Officer (Urban Design)	Report (publication expected 01 December 2017)
Localised Council Tax Support Scheme  Non-Key	Finance and Staffing Portfolio Holder	16 January 2018		Finance and Staffing Portfolio Holder  Dawn Graham, Benefits Manager	Report (publication expected 08 January 2018)
Hackney Carriage and Private Hire Licensing Policy  Key	Licensing Committee, Environmental Services Portfolio Holder	January 2018		Environmental Services Portfolio Holder  Myles Bebbington, Head of Service - Environmental Services & Licensing	Report (publication anticipated in month of January 2018)
Medium Term Financial Strategy and Budget Setting report - General	Scrutiny and Overview Committee	06 February 2018		Finance and Staffing Portfolio Holder	Report (publication expected 31 January)

**Key and non-key decisions expected to be made from 9 November 2017**

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Fund and Housing Revenue Account  Key	Cabinet  Council	08 February 2018  22 February 2018		Suzy Brandes, Principal Accountant (General Fund & Projects),  Caroline Ryba, Head of Finance	2018)  Report (publication expected 14 February 2018)
Mare Fen Bank Improvement Works  Key	Cabinet	08 February 2018		Environmental Services Portfolio Holder  Paul Quigley, Head of Environment Commissioning	Report (publication expected 31 January 2018)
Swavesey Byways Rate  Non-Key	Council	22 February 2018		Environmental Services Portfolio Holder  Jay Patel, Trees Technician	Report (publication expected 14 February 2018)